

The Estelline City Council met on Wednesday, January 5, 2022 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Mary Saathoff, Mike Ward.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda with the deletion of item #16 – ENCC Nursing Policy, was made by M. Gunderson, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the December 1<sup>st</sup> and December 29<sup>th</sup> meetings were presented for approval. Motion by J. Cokens, second by R. Miller to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by R. Brandsrud. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Brandsrud, second by C. Squires to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$91.67; Sanford Health, 2022 training \$1100.00; Estelline Journal, adv \$24.00; SDAA, 2022 membership \$75.00; Petty Cash, reimbursement \$50.30;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$119.99; MAS Media, qtrly maint \$300.00;

#### LEGAL

Delzer Law Firm, legal fees \$130.00; Code Enforcement Specialists, retainer fee 2022 \$1500.00;

#### ELECTRIC

ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3164.45; wages \$6008.08;

#### BUILDING

ITC, telephone \$59.73; Menards, supplies \$144.99; Dales Sinclair, gas \$65.00;

#### FIRE

Country Corner, fuel \$89.32;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00;

#### FINANCE OFFICE

ITC, telephone \$159.47; Office Peeps, supplies \$28.49; wages \$9917.68;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$4,774.51; SD Dept of Revenue, sales tax \$274.51;

#### SEWER

DANR, wastewater fee \$750.00; wages \$3986.00;

#### STREET

Wages \$1972.25;

#### WATER

Lacey Well Drilling, 4 test holes \$1007.25; wages \$1668.00;

#### MISC.

First District Assoc., dues \$996.04; SD Municipal League, dues \$1041.59; SD Assoc. of Code Enforcement, dues \$40.00; SD Gov. Finance Officers Assoc., dues \$40.00; SDML Workers Comp, work comp \$6969.00.

ENCC Payables: \$70,237.79

ENCC Payroll: \$265,991.74

Mayor Zafft reported that the retaining blocks are here on the North Ridge property; the motor for the BoMag has been picked up; and the new generator for the lift station is also here. The fire hydrant on Main St. has a leak.

ENCC had a loss of \$141,985.42 for the month of December but the year-to-date total is a gain of \$280,020.07. The current census is at 50. They are starting to get a few applications for the open positions. Cheryl Squires was not at the Estelline Area Economic Development meeting but reported that Healthy Hometown will be having a meeting on January 26<sup>th</sup> at 7 PM to discuss community needs. Council and the Community are invited to attend. The next meeting for Economic Development will be January 26<sup>th</sup> at 6 PM.

New Business:

The Code Enforcement Specialists contract for 2022 was presented for approval. A motion was made by R. Miller, second by R. Brandsrud to renew this contract for one more year. With all voting aye, motion carried.

The Combined Voting Agreement with Estelline School District and City of Estelline for the April 12, 2022 election was presented for approval. Motion was made by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

A quote from Eframson Electric for repairs to the water tower and chemical room was presented in the amount of \$3928.58. Motion was made by R. Miller, second by M. Gunderson to approve. With all voting aye, motion carried.

Salary Resolution 2022-01 was presented for approval. Motion by J. Cokens, second by R. Miller to approve as presented. With all voting aye, motion carried.

A request from Cook's Wastepaper and Recycling for a 3% price increase was presented. Motion was made by C. Squires, second by M. Gunderson to approve the price increase making the new rate effective January 1, 2022 usage at \$11.96. With all voting aye, motion carried.

A motion was made by C. Squires, second by J. Cokens to move into Executive Session as per SDCL 1-25-2 (1) (5) at 6:30 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:30 PM.

Motion by J. Cokens, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Marlys Kuntz, CNA \$19.05

Tamara Minder, Assoc. RN \$32.99

Lucia Santiago, Hskp \$15.75

New Hires:

Amanda Trowbridge, RN \$31.93

With there being no further business, motion to adjourn at 7:32 PM was made by C. Squires, second by M. Gunderson. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer