

The Estelline City Council met on Wednesday, March 2, 2022 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Mike Ward and Jason Hanssen.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda as printed was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

Mayor Zafft introduced Jason Hanssen to the council. Jason will be the nursing home administrator effective April 11, 2022. Mike Ward will be retiring at the end of June, 2022.

The minutes of the February 2nd meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Brandsrud, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$91.67; AT & T, cell phone \$45.69; Estelline Nursing & Care Center, billing fees \$2.50; First Net, wireless \$80.08; Country Corner, supplies \$33.53; Two Way Radio, batteries \$530.93; Bound Tree, supplies \$127.98

PUBLICATIONS

Estelline Journal, minutes/notices \$71.86;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$13530.83; Heartland, power \$22206.43; East River, transmission \$3008.60; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3893.31; US Postal Service, envelopes/postage \$705.80; wages \$4134.80;

BUILDING

ITC, telephone \$56.33; Light & Power, utilities \$1511.67; Marjorie Warborg, maint. \$180.00; Heiman Inc., fire ext. recheck \$64.00; Estelline Community Oil, supplies \$166.35; Hendricks Tractor Parts, supplies \$55.99;

FIRE

Light & Power, utilities \$102.83; Estelline Community Oil, LP fuel \$944.05;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$161.90; Light & Power, utilities \$466.51; Office Peeps, supplies \$45.04; wages \$5581.15;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,963.78; SD Dept of Revenue, sales tax \$285.71;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$382.96;

STREET

Light & Power, utilities \$652.97; Transource, parts \$83.92; Nitteberg Construction, snow removal \$341.70; Estelline Community Oil, fuel \$653.68; wages \$3502.40;

LANDFILL

AT& T, cell phone \$45.69; Lowes, parts \$34.08; Estelline Community Oil, supplies \$146.80; John Deere, parts \$30.00;

SIGN

Light & Power, utilities \$22.11; AT & T, wireless \$58.73;

REFLECTION PARK

Light & Power, utilities \$4.33;

WATER

Light & Power, utilities \$691.41; DANR, Op Cert exam \$60.00; Menards, supplies \$695.77;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$93.60; American Family, insurance \$347.71; SD Retirement, retirement \$1586.20; Flex One Account, cafeteria plan \$152.30; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$45.77.

ENCC Payables: \$61,057.07

ENCC Payroll: \$147,367.05

Mayor Zafft reported that the city will be putting in new sewer and water lines along 4th Street South for the new apartment building that will be built soon. Also looking at ways to provide irrigation for the rodeo arena for barrel racing. ENCC had a loss of \$6119.38 for the month of February. The current census is at 48 but are hoping to go to 54 soon as they are now receiving some applications for nursing/CNA staff.

Cheryl Squires reported that Estelline Area Economic Development did not have a meeting in February. The March meeting is March 3rd at 6 PM and Healthy Hometown is scheduled to come to the April meeting.

New Business:

An estimate for water and sewer lines installed on south 4th street from Nitteberg Construction for \$37,910.00 was approved with a motion made by J. Cokens, second by R. Miller. With all voting aye, motion carried.

A request to add Juneteenth to observed holidays by the City was presented. Motion was made by J. Cokens, second by R. Miller to NOT add this to the City's observed holidays. With all voting aye, motion carried.

Innovation Grant expenditures to be made totaling approximately \$10,500 were approved with a motion made by R. Miller, second by R. Brandsrud. With all voting aye, motion carried.

The second reading of Ordinance 9-1-26 Water Rate Increase was held. Motion was made by J. Rieckman, second by J. Cokens to approve. With all voting aye, motion carried.

The second reading of Ordinance 9-1-28 Sewer Rate Increase was held. Motion was made by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

A motion was made by C. Squires, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 6:20 PM for Wage Review/Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:15 PM.

Motion by J. Rieckman, second by R. Brandsrud to approve the wage review as presented. With all voting aye, motion carried.

CITY

Zeb Gilbertson – 6 Month \$22.29

ENCC

Kodi Rust, Dietary \$17.14

Cynthia Jacobo, CNA \$16.65

Michelle Shay, CNA \$16.65

Josue Rodriguez, Dietary \$15.20

Patricia Ward, DON \$45.15

New Hires:

Laura Crooks, Activity Dir. \$25.80

Angel Mullaney, NA \$15.00

Emily Westfield, LPN \$22.45

Stefany McDaniels, CNA \$16.40

Motion by J. Rieckman, second by J. Cokens to approve the ENCC Administrators contract. With all voting aye, motion, carried.

With there being no further business, motion to adjourn at 7:17 PM was made by M. Gunderson, second by C. Squires. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer