

The Estelline City Council met on Wednesday, April 6, 2022 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Mike Ward. Also present: Jenna Aderhold, Dean Skoglund, Aundrea VanZandt, Shane Waterman, Michael Harrenga, Lars Williamson.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda as printed was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

Josh Cokens reported that the Estelline-Hendricks Youth Baseball has received a Twins Community Fund Grant for \$15,000 and that they will be having a raffle to raise some of the matching fund requirement.

The minutes of the March 2nd and March 21st meetings were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by R. Brandsrud to approve all bills presented. With all voting aye, motion carried. City Bills approved included:

AMBULANCE

ITC, telephone \$91.50; AT & T, cell phone \$45.69; Estelline Community Oil, fuel \$249.60; First Net, wireless \$80.08; Country Corner, supplies \$33.53; Bound Tree, supplies 97.98; A&D Graphics, jackets \$798.34; Matt Willis, ref course \$225.00; Pam Willis, ref course \$225.00;

PUBLICATIONS

Estelline Journal, minutes/notices \$174.81; Upframe Creative, qtr maint \$375.00;

LEGAL

Delzer Law Firm, legal fees \$220.00;

ELECTRIC

WAPA, power \$14,127.98; Heartland, power \$16,046.60; East River, transmission \$2,928.24; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3,395.39; Office Peeps, supplies \$157.27;

BUILDING

ITC, telephone \$56.96; Light & Power, utilities \$1,256.90; Marjorie Warborg, maint. \$195.00; Lowes, supplies \$51.21; Menards, supplies \$235.78; Estelline Community Oil, supplies \$377.31; Eframson Electric, \$1,592.63;

FIRE

Light & Power, utilities \$123.61; Estelline Community Oil, LP fuel \$1,960.39;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$165.19; Light & Power, utilities \$400.40; Office Peeps, supplies \$80.45; Mary Saathoff, milage/Hayti \$35.28; CNA Surety, bond insurance \$373.50;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,963.78; SD Dept of Revenue, sales tax \$285.71;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$302.42; 3E Electrical, lift station generator \$23,100.00; Nitteberg Construction, manhole rings \$112.20

STREET

Light & Power, utilities \$513.60; Transource, parts \$613.21; Nitteberg Construction, snow removal \$102.00; Estelline Community Oil, fuel \$1024.96; SDML work comp, audit \$429.00; HK Hydro Klean, jet culverts \$1,582.50

LANDFILL

AT& T, cell phone \$45.69;

SIGN

Light & Power, utilities \$21.06; AT & T, wireless \$58.73;

REFLECTION PARK

Light & Power, utilities \$3.74;

WATER

Light & Power, utilities \$583.07; SD Public Health Lab, water samples \$28.00; Pollardwater, bulk water meter \$1,469.43; High Plains Systems, tower power supply \$539.96; Ferguson Waterworks, apt meter \$1,198.39; Estelline Community Oil, supplies \$13.99; DGR, prof fees \$2,587.50;

POOL

Colonial Research, cleaner \$472.01;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$93.60; American Family, insurance \$347.71; SD Retirement, retirement \$1588.24; Flex One Account, cafeteria plan \$152.30; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$21.90; EMC Ins. Co., liability ins \$11,615.25; Applied Software, computer updates \$783.75.

ENCC Payables: \$76,696.71

ENCC Payroll: \$151,744.12

Mayor Zafft reported that the retaining wall and street lights for the Northridge area are being worked on. ENCC had a gain of \$5435.22 for the month of March. The current census remains at. There is still a need for CNA staff and they are taking applications for the DON position. New administrator, Jason Hanssen will be starting on April 11. Mike wanted to clarify that since the nursing home had paid for 1/3 of the shop building, that they would use their third as needed.

Cheryl Squires reported that Estelline Area Economic Development meeting in April is 20th at 6 PM and Healthy Hometown is scheduled for 7 PM.

They are looking for ideas for improvements for town and also new members.

New Business:

Dean Skoglund with Skoglund presented the insurance update for the 2022-2023 year. A motion was made by J. Cokens, second by C. Squires to approve. With all voting aye, motion carried.

Variance application No. V22-01 by Kelan Bludorn and Sodak Construction was presented for approval. There was no opposition presented. Motion by R. Brandsrud, second by R. Miller to approve Variance No.V22-01. With all voting aye, motion carried.

Motion was made by J. Rieckman, second by M. Gunderson to designate the Estelline School District building as a Public Shelter. With all voting aye, motion carried.

Building permits were presented as follows:

Brian Vohlken 30'x40' addition to house

Marivel DeEcheverri – fence in backyard

Motion was made by J. Cokens, second by M. Gunderson to approve these building permits. With all voting aye, motion carried.

A quote from Nitteberg Construction to replace 1500' of water main in the amount of \$77,600 was approved with a motion by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

A quote from Nitteberg Construction for a 12" storm sewer and drop inlets was tabled at this time.

A quote from Efraimson Electric to replace switching cabinets along highway 28 was tabled at this time. A quote will be obtained to do the repairs in the existing cabinets.

A quote from Efraimson Electric to replace the Ball Field Light Circuit in the amount of \$1902.01 was approved with a motion from J. Cokens, second by R. Brandsrud. With all voting aye, motion carried.

A quote from Efraimson Electric in the amount of \$5730.34 to hook up street lights and meter pedestals on the north ridge property was approved with a motion by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

The 2022 Street Bids were opened from the following:

Bituminous Paving, Inc., Ortonville, MN

Bid 1 & 2 Class D 1 Virgin Materials \$18.00/Sq.Yd.
Bid 1 & 2 Class D 1 with 20% RAP \$15.50/Sq. Yd.
Both Bid 1 & Bid 2 at \$15.50 RAP for a total of \$234,980.00

Duninck, Inc., Prinsburg, MN
Bid 1 Class D 1 Virgin Materials \$16.10/Sq.Yd.
Bid 1 Class D 1 with 20% RAP \$14.58/Sq. Yd.
Bid 2 Class D 1 Virgin Materials \$16.04/Sq.Yd.
Bid 2 Class D 1 with 20% RAP \$14.51/Sq. Yd
Both Bid 1 & Bid 2 RAP for a total of \$220,469.30

Motion was made by J. Cokens, second by R. Miller to accept the bid from Duninck, Inc. for the RAP total project bid of \$220,469.30. With all voting aye, motion carried.

Shane Waterman from IMEG Corporation gave the council information on federal funding for housing/infrastructure projects. He also talked about doing a preliminary design for a housing project on the property purchased on the east side of town by the City. After some discussion, motion was made by R. Miller, second by J. Cokens to hire IMEG Corp. and proceed with the preliminary design phase of this project. With all voting aye, motion carried.

A motion was made by R. Brandsrud, second by J. Rieckman to move into Executive Session as per SDCL 1-25-2 (1) at 7:13 PM for Wage Review/Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:49 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Parker Loban, CNA \$16.07

New Hires:

Chase Florey, Dining Asst. \$15.00

Elena Brandsrud, Dining Asst. \$15.00

Veronica Martinez, Dining Asst. \$15.00

Peggy Plaisted, LPN \$24.32

Barbara Martinez, Act. Aide \$15.00

With there being no further business, motion to adjourn at 7:50 PM was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer