

The Estelline City Council met on Wednesday, May 4, 2022 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Mike Ward and Jason Hanssen. Also present: Jenna Aderhold, Dr. Eric Bass.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda as printed was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the April 6th meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Gunderson, second by R. Brandsrud. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$91.50; AT & T, cell phone \$45.64; First Net, wireless \$80.08; Two Way Solutions, repairs \$8.99; Bound Tree, supplies \$137.13;

PUBLICATIONS

Estelline Journal, minutes/notices \$233.40;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$11,740.60; Heartland, power \$16,251.40; East River, transmission \$2,585.24; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,991.79; Office Peeps, supplies \$333.80; WESCO, lights \$1872.00; T & R Electric, transformer \$4267.00; Efraimson Electric, repairs/installations \$17002.82; Omni Pro, system repair \$850.00; SD One Call, locates \$3.15;

BUILDING

ITC, telephone \$63.00; Light & Power, utilities \$1,052.23; Marjorie Warborg, maint. \$195.00;

Bauman Electric, repairs \$83.67; Menards, supplies \$62.39;

FIRE

Light & Power, utilities \$118.23

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$161.60; Light & Power, utilities \$387.08; Post Office, postage \$58.00; Independent Audit Services, audit fees \$5000.00; wages \$5699.52

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,963.78; SD Dept of Revenue, sales tax \$285.71;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$270.34; Nitteberg Construction, sewer-N.Ridge \$4837.35; wages \$4153.50;

STREET

Light & Power, utilities \$475.01; Michael Todd & Co. payload lightbar \$183.41; Dales Sinclair, battery/fuel \$154.95;

LANDFILL

AT& T, cell phone \$45.64;

SIGN

Light & Power, utilities \$23.68; AT & T, wireless \$60.29;

REFLECTION PARK

Light & Power, utilities \$4.13;

WATER

Light & Power, utilities \$535.75; SD Public Health Lab, water samples \$112.00; Brookings Credit Bureau, collection fee \$41.40; Ferguson Waterworks, prorated meters \$380.00; Thein Well, annual inspection \$275.00; Nitteberg Construction, water N.Ridge \$4837.35; wages \$3566.40;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$93.60; American Family, insurance \$347.71; SD Retirement, retirement \$1610.32; Flex One Account, cafeteria plan \$152.30; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00.

ENCC Payables: \$77,153.40

ENCC Payroll: \$151,335.93

Mayor Zafft reported that work has begun on the new apartment complex; Efraimson's are doing some work in the park and hooking up the new generator; the dirt work at the NorthRidge property is finished; and work has begun on cleaning and painting at the pool. Jason Hanssen, administrator reported that ENCC had a gain of \$5566.04 for the month of April. The current census remains at 48 with 81% occupancy. They are seeing growth in admissions. The ponds have been cleaned and the flowers will be coming shortly. They have received a donation for raised garden beds. Applications for the DON position are being taken.

Cheryl Squires reported that at the Estelline Area Economic Development meeting on April 15th one member resigned, so additional members are needed. Some residents came to the Healthy Hometown meeting and presented a few ideas.

With no more business to come before this board, motion to adjourn was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Meeting was reconvened with the new council. Mayor Zafft called the meeting to order at 6:15 PM .
New Business:

The oath of office was taken by Council members Cheryl Squires, Ward III; Josh Cokens, Ward II; and Ryan Miller, Ward I.

Mayor Zafft then asked for nominations for council president. Motion was made by J. Cokens, second by M. Gunderson to nominate Julie Rieckman as council president. With all voting aye, motion carried. Mayor Zafft then asked for nominations for council vice president. Motion was made by J. Rieckman, second by M. Gunderson to nominate Cheryl Squires as council vice president. With all voting aye, motion carried. Motion by J. Cokens, second by J. Rieckman to approve the 2021-2022 City and Committee appointments. With all voting aye, motion carried. Appointments approved are as follows: City Attorney – John Delzer; Finance Officer - Mary Saathoff; Quality Assurance - ENCC: Julie Rieckman. Committee appointments approved are as follows: **Utilities (Water, Sewer & Electric):** Mike Gunderson, Ross Brandsrud; **City Buildings, Rubble Site & Streets:** Ross Brandsrud, Cheryl Squires; **Park & Pool:** Cheryl Squires, Julie Rieckman; **Salaries & Wage Negotiations:** Josh Cokens, Ryan Miller; **City Equipment & Maintenance:** Ryan Miller, Ross Brandsrud; **Law Enforcement:** Mike Gunderson, Josh Cokens; **Budget/Finances:** Cheryl Squires, Julie Rieckman, Ryan Miller; **Zoning/Construction:** Josh Cokens, Ryan Miller; **City Promotion/Development:** Julie Rieckman, Mike Gunderson. Financial Depository as Reliabank and the Official Newspaper as the Estelline Journal.

Dr. Eric Bass, Estelline School District Superintendent, requested the City of Estelline apply for a Hazardous Mitigation Grant for a generator on behalf of the Estelline School District. Motion was made by R. Miller, second by R. Brandsrud to apply for the grant with any matching funds being the responsibility of the Estelline School District. With all voting aye, motion carried.

Resolution 2022-02 – Appointment of Applicant Agent - Hazardous Mitigation Grant was presented as follows:

RESOLUTION 2022-02

APPOINTMENT OF APPLICANT AGENT for the Hazard Mitigation Grant Program (HMGP)

WHEREAS, City of Estelline is submitting a Hazard Mitigation Grant application on behalf of the Estelline School District for the purchase and installation of a backup generator to the South Dakota Division of Emergency Management and the Federal Emergency Management Agency; and

WHEREAS, the city is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents.

NOW THEREFORE BE IT RESOLVED that the Estelline City Council appoints the Estelline City Finance Officer as the authorized Applicant Agent.

Dated this 4th day of May, 2022.

Motion by J. Rieckman, second by J. Cokens to approve. With all voting aye, motion carried.

A request was made to block off streets – June 18th as follows:

1st Two Blocks – West side of Main Street - Car Show & Bouncy Houses

Arthur Ave. – N. Side of Red Carpet – Pedal Pull

2nd Block of Main St. – for Street Dance

Motion to allow was made by R. Miller, second by M. Gunderson. With all voting aye, motion carried.

A Dance Permit for the Estelline Fire Department was approved with a motion by J. Cokens, second by R. Miller. With all voting aye, motion carried.

A quote from Efraimson Electric for a 400 Amp service installation was presented in the amount of \$23,268.24, with one half of the cost being paid by the applicant in the amount of \$11,634.12.

Motion by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

Josh Cokens presented an approximate quote of \$8,000 for the baseball field agri-lime. He asked if this could be paid by the City as part of the matching funds needed for the Twins Community Funds Grant. Motion was made by J. Rieckman, second by M. Gunderson to approve. With all voting aye, motion carried.

A building permit was presented as follows:

Kelan Bludorn 6' x 12' addition to apartment building

Motion was made by C. Squires, second by M. Gunderson to approve the building permit. With all voting aye, motion carried.

The hearing on Applications for Sale of Malt Beverage License 2022-2023 was held for the following:

***Dale Vohlken, Dales Service**, Retail (on-off sale) Malt Beverage

***VM Industries LLC, Country Corner**, Retail (on-off sale) Malt Beverage

***The Legendary Red Carpet, LLC.**, Retail (on-off sale) Malt Beverage

Motion by J. Rieckman, second by J. Cokens to approve. With all voting aye, motion carried.

The 2021 Annual Report was presented for approval. Motion was made by R. Miller, second by R. Brandsrud to approve. With all voting aye, motion carried.

A motion was made by J. Cokens, second by R. Brandsrud to move into Executive Session as per SDCL 1-25-2 (1) at 6:37 PM for Wage Review/Personnel. With all voting aye, motion carried.

Mayor Zafft declared out of Executive Session at 8:08 PM.

Motion by J. Cokens, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

CITY

Susan Zafft, Landfill \$13.02

ENCC

Maria Cervantes, Hskp \$15.75

Colton Luckhurst, Diet.Aide \$15.30

New Hires:

Norma Cervantes, Hskp. \$15.00

Marie Dunn, CNA Temp \$20.00

Rachael Plaisted, NA \$15.00

Emily Westfield, LPN to RN \$29.03

With there being no further business, motion to adjourn at 8:09 PM was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer