

The Estelline City Council met on Wednesday, July 6, 2022 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, and Jason Hanssen. Also present: Clint Powell.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda as printed was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one present.

The minutes of the June 1st meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Brandsrud, second by C. Squires. With all voting aye, motion carried.

The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M. Gunderson, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.63; AT & T, cell phone \$45.64; First Net, wireless \$80.08; Estelline Community Oil, fuel \$121.70; Bound Tree, supplies \$14.90; A-Ox Welding, oxygen \$67.40; Country Corner, supplies \$50.59;

PUBLICATIONS

Estelline Journal, minutes/notices \$497.08; Upframe Creative, maint. web site \$375.00;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$9,720.16; Heartland, power \$6,090.29; East River, transmission \$1862.00; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,037.50; Efraimson Electric, repairs/installations \$20,029.11; US Postal Service, envelopes/postage \$705.80; SD One Call, locates \$3.15; Office Peeps, supplies \$834.83; Menards, supplies-street poles \$408.97;

BUILDING

ITC, telephone \$59.19; Light & Power, utilities \$438.21; Marjorie Warborg, maint. \$195.00; Estelline Community Oil, supplies \$222.85; Wards Store, supplies \$7.00; Menards, supplies \$50.18;

FIRE

Light & Power, utilities \$105.77; Estelline Community Oil, fuel \$163.35;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$162.97; Light & Power, utilities \$92.08; Post Office, box rent \$72.00; wages \$5711.50;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,975.74; SD Dept of Revenue, sales tax \$286.49;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$138.61; Nitteberg Construction, sewer line repair \$1,450.75; Elite Drain, service call \$485.00; NW Energy, utilities \$19.92;

STREET

Light & Power, utilities \$176.51; Estelline Community Oil, fuel/supplies \$1541.95; Popham Construction, street sweeping \$2635.00; wages \$3800.45;

LANDFILL

AT& T, cell phone \$45.64; Hofer Lumber, supplies \$108.00; wages \$624.96;

SIGN

Light & Power, utilities \$13.51;

REFLECTION PARK

Light & Power, utilities \$3.35; J & L Machine, light pole repair-reflection park \$152.90;

WATER

Light & Power, utilities \$355.42; SD Public Health Lab, water samples \$28.00; DANR, drinking water fee \$260.00; wages \$4815.36;

PARK

Dales Sinclair, mower fuel \$261.90; Marjorie Warborg, maint. \$195.00; Bryan Rock, ball diamond rock \$5940.18; Medary Acres Greenhouse, dirt/flowers \$664.80; Runnings, lawn seed \$185.58; J.H. Larson, faucets/ball park lights \$575.96; Office Peeps, supplies \$74.49; Roelofsen Implement, mower blades \$270.00; Nitteberg Construction, dirt/tree removal \$1000.00;

POOL

Rec Supply, supplies \$259.72; SD Dept of Rev. sales tax \$535.93; Colonial Research, pool cleaner \$314.00; Menards, supplies \$29.99; NW Energy, utilities \$1978.68; ITC, telephone \$78.28; wages \$3,527.51;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$98.28; American Family, insurance \$347.71; SD Retirement, retirement \$1639.18; Flex One Account, cafeteria plan \$152.30; Avesis, vision ins. \$23.06; Ins.

Account, funding \$250.00; Petty Cash, replenish fund \$42.36.

ENCC Payables: \$105,900.81

ENCC Payroll: \$157,524.62

Mayor Zafft reported that the street project should be starting soon. The water line replacement is started. Ross Brandsrud gave an update on that project. Jason Hanssen, administrator reported that ENCC had a loss of \$3,260.01 for the month of June. The current census is at 53. They are currently Covid free at the nursing home.

Cheryl Squires reported that Estelline Area Economic Development has not had a meeting.

Old Business:

None.

New Business:

Clint Powell with Broz Engineering gave the council the preliminary results of the Hamlin County drainage study, and a view of the proposed FEMA flood plain map. After some discussion regarding the proposed map, motion was made by J. Cokens, second by R. Miller to approve a contract with Broz Engineering for \$15,000 to start the LOMAR process for the City of Estelline.

Pool staff would like to have a Pool Fun Night on July 29th 8:30 – 11:00 PM for freshman-senior students. It will be supervised by the pool managers. Motion by J. Rieckman, second by J. Cokens to approve. With all voting aye, motion carried.

Building permits were presented as follows:

Susan Bothwell - 24' x 24' garage

Eric Bass – 20' x 20' cement pad

Motion was made by M. Gunderson, second by R. Brandsrud to approve the building permits. With all voting aye, motion carried.

Additional street paving on 4th St. S. and Birch Ave. and one block on Gould Ave. and street milling to be done by Duinick, Inc. will be an additional cost of approximately \$65,000. The square price is the same as what was previously bid. Motion was made by J. Cokens, second by R. Miller to approve this additional work. With all voting aye, motion carried.

Jason Hanssen presented the following ENCC policy for approval:

Garden Policy

Motion to approve the policy was made by R. Miller, second by R. Brandsrud. With all voting aye, motion carried.

A quote to replace the nursing station countertop was presented for \$1,070. Motion was made by J. Rieckman, second by J. Cokens to approve the proposal. With all voting aye, motion carried.

J. Hanssen presented a quote for a security system from Intel Pro Security in the amount of \$5475. It was decided to table this and obtain some additional quotes.

A motion was made by J. Rieckman, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 7:10 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:28 PM.

Motion by J. Rieckman, second by R. Brandsrud to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Monica Begalka, Cook \$16.84
Kristi Brugman, CNA \$16.97
Sheila Helms, RN \$33.64
Lucy Ladner, Diet. Aide \$15.10
Angel Mullaney, CNA \$16.07 6 Month
New Hires:
Mackenzie Everson, Diet.Aide \$15.00
Keeley Thompson, CNA \$16.40

With there being no further business, motion to adjourn at 7:30 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer