

The Estelline City Council met on Wednesday, August 3, 2022 at the Estelline City Office. Those present included Mayor Zafft, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, and Jason Hanssen. Also present: Max Gorder, Donna Thompson, Jason Saathoff, Shane Waterman and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda as printed was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one present.

The minutes of the July 6th meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Gunderson, second by R. Brandsrud. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by M. Gunderson to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.63; AT & T, cell phone \$45.86; First Net, wireless \$80.08; Estelline Community Oil, fuel \$149.69; Wards Store, supplies \$79.56; Country Corner, supplies/fuel \$155.21; PCC billing fees to 5-31-22 \$928.86;

PUBLICATIONS

Estelline Journal, minutes/notices \$104.07;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$7,830.83; Heartland, power \$28,959.90; East River, transmission \$2871.40; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,573.85; Eframson Electric, replace light poles \$5357.10; Omni Pro Software, annual lic. Fee \$3080.00; SD One Call, locates \$54.60; Estelline Community Oil, supplies \$239.99; WESCO, street lights \$1872.00; Colonial Research, marking paint \$202.93; wages \$6286.74

BUILDING

ITC, telephone \$58.34; Light & Power, utilities \$501.19; Marjorie Warborg, maint. \$195.00; Estelline Community Oil, supplies \$110.98; Wards Store, supplies \$25.49; Menards, supplies \$196.00; Scotting Heating & Cooling, service call \$112.25;

FIRE

Light & Power, utilities \$111.15; Estelline Community Oil, fuel \$878.66;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$161.44; Light & Power, utilities \$82.77; Office Peeps, supplies \$58.73; wages \$8328.55;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,975.74; SD Dept of Revenue, sales tax \$286.49;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$81.61; NW Energy, utilities \$13.50;

STREET

Light & Power, utilities \$78.11; Estelline Community Oil, fuel/supplies \$580.31; sign solutions, street signs \$149.36; Automatic Transmission & Gear, truck repair \$2331.52; wages \$3800.45;

LANDFILL

AT& T, cell phone \$45.86; wages \$937.44;

SIGN

Light & Power, utilities \$26.24; Dakotronic, sign repair \$3072.50; AT & T, wireless \$15.24;

REFLECTION PARK

Light & Power, utilities \$5.71;

WATER

Light & Power, utilities \$442.07; SD Public Health Lab, water samples \$42.00; Nitteberg Construction, waterline replacement & repairs \$109,280.76; Zeb Gilbertson, supplies/mileage \$137.00; Winwater, supplies \$201.68; Hawkins, chemicals \$1958.15; wages \$5349.60;

PARK

Dales Sinclair, mower fuel \$149.00; Marjorie Warborg, maint. \$195.00; Office Peeps, supplies \$69.61; Donald Zafft, roof turbine \$50.78; Estelline Community Oil, supplies \$249.65;

POOL

NW Energy, utilities \$747.07; Estelline Light & Power, utilities \$559.96; ITC, telephone \$42.73; Wards Store, supplies \$80.58; Redlinger Bros, repairs \$336.90; Hawkins, chemicals \$2856.05; wages \$12,740.90;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$98.28; American Family, insurance \$347.71; SD Retirement, retirement \$2395.76; Flex One Account, cafeteria plan \$228.45; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Skoglund Ins. Agency, liability-wellness \$667.39; EMC Ins. Co. liability ins. \$11615.25.

ENCC Payables: \$74,018.27

ENCC Payroll: \$225,899.76

Mayor Zafft reported that the street and water projects are wrapping up. Jason Hanssen, administrator reported that ENCC had a loss of \$55,327.46 for the month of July. The current census is at 53. The nursing home facility will be part of a video being put out by the SD Department of Health. Staffing is good.

Cheryl Squires had no report on Estelline Area Economic Development but did go to the Healthy Hometown meeting. They planted five trees in the community gardens, are working on some crosswalk signs and also a brochure for the city.

Old Business:

Motion by J. Cokens, second by R. Brandsrud to rescind the motion to enter into a contract with Broz Engineering for the purpose of a LOMR process for the City of Estelline. With C. Squires, J. Cokens, M. Gunderson, J. Rieckman, R. Brandsrud all voting aye and R. Miller absent, motion carried.

New Business:

At 6:15 PM a Rezoning Hearing was held. Mayor Zafft asked a Planning Commission member for a motion to approve Resolution 2022-A which recommends approval of the Ordinance #2022-01 to assign the property as R2 Residential. Motion was made by J. Rieckman. With there being no further discussion, second was made by J. Cokens. With all voting aye, motion carried.

RESOLUTION 2022-A

Be it resolved that the City of Estelline Planning and Zoning Commission recommends to the Estelline City Council that they approve and adopt Ordinance 2022-01, an ordinance amending Ordinance 2005-01 by classifying the following legally described property with a zoning designation of "R2" Residential District:

Original Plat, Lots 16 & 17, Block 4, Hamlin County, South Dakota located in the City of Estelline, South Dakota.

Signed this 3rd day of August, 2022.

Donald Zafft, Chairperson, Estelline Planning and Zoning Commission

The 1st Reading of Ordinance 2022-01 – An ordinance amending Ordinance 2005-01 was held. The second reading will be September 7, 2022 at 6:15 PM at the City Office in Estelline, SD.

Fire Chief Max Gorder updated the council on the costs of ten airpaks and 20 masks for the department. The cost will be \$90,000. He explained that they would probably be getting a loan and taking a portion from their reserves. Mayor Zafft expressed his gratitude for both the Fire Department and the Ambulance service, and asked the council to help them out with this purchase. Donna Thompson said the ambulance could also donate some funds. After further discussion, motion

was made by J. Cokens, with second by J. Rieckman to donate \$90,000 from city funds to the fire department for this equipment purchase. With all voting aye, motion carried.

Shane Waterman with IMEG Engineering updated the council on the eastside addition preliminary housing plan. The topographic survey of the area has been completed and they are beginning to layout the proposed utility and street system. FEMA flood plain mapping was also discussed.

Building permits were presented as follows:

Mike Ward - fence

Motion was made by J. Cokens, second by J. Rieckman to approve the building permit. With all voting aye, motion carried.

A quote from Efraimson's for additional work for the Arthur A bin site was presented for approval.

Motion was made by J. Rieckman, second by M. Gunderson to not approve this additional work as this upgrade to the original plan is the responsibility of the property owner. With all voting aye, motion carried.

Repairs to the picnic shelter roof would be approximately \$2,000. Motion by J. Cokens, second by R. Brandsrud to approve. With all voting aye, motion carried.

A quote from Duinick for street patching for areas from water and sewer repairs was \$34.02/SY for approximately \$16,200. Motion by R. Brandsrud, second by C. Squires to approve. With all voting aye, motion carried.

Healthy Hometown would like to lease the library building and keep the items from the historical society intact. Motion was made by J. Cokens, second by C. Squires to allow them to lease the building for \$1.00 or less provided they obtain a non-profit designation within one year. With all voting aye, motion carried.

Moving the mural from the Wards Store building to the library building died for lack of a motion.

FEMA is in the process of validating the draft Flood Insurance Rate Map for the City of Estelline and has notified the mayor of a 30 day data submission request. Comments will need to be made to their office by August 22, 2022.

A quote from EZ WAY, Inc. for lifts/slings/batteries for ENCC was presented for \$10,532.70.

Motion was made by J. Rieckman, second by R. Brandsrud to approve the quote. With all voting aye, motion carried.

J. Hanssen presented a quote for a security system for ENCC from Intel Pro Security in the amount of \$6420 and 3D Security Inc. for \$6848. Motion was made by J. Cokens, second by M. Gunderson to approve the quote from Intel Pro Security for \$6420. With all voting aye, motion carried.

Flooring – ENCC. This item tabled until additional quotes can be received.

The budget committee meeting date will be August 30 at 8 AM.

A motion was made by J. Rieckman, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 7:50 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 8:10 PM.

Motion by M. Gunderson, second by C. Squires to approve the wage review as presented. With all voting aye, motion carried.

ENCC

New Hires:

Marjorie Estrada, Diet.Aide \$15.00

Stephanie Callesen, RN/Infection Preventionist (new title/pay) \$37.39

STEP REVIEW – 6 Month

Vicki Zamow-Laney RN \$32.49

Barbara Martinez, Act. Aide \$15.25

Peggy Plaisted, LPN \$24.80

With there being no further business, motion to adjourn at 8:12 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer