

The Estelline City Council met on Wednesday, September 7, 2022 at the Estelline City Office. Those present included Mayor Zafft, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Ryan Miller, Julie Rieckman, Mary Saathoff, and Jason Hanssen. Also present: Max Gorder, Jeremy Gorder, Shane Waterman and Chase Feuerhelm.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda as printed was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one present.

The minutes of the August 3rd meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Brandsrud, second by C. Squires. With all voting aye, motion carried.

The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by J. Rieckman to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.63; AT & T, cell phone \$45.86; First Net, wireless \$80.08; Estelline Community Oil, fuel \$256.93; Cheryl's Flowers, flowers \$60.00; Country Corner, supplies \$26.31; Watertown Ambulance, billing fees \$570.00; CLIA Lab Program, certificate fee \$180.00; A-Ox Welding, oxygen \$99.95;

PUBLICATIONS

Estelline Journal, minutes/notices \$124.96;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$9,273.10; Heartland, power \$26,158.60; East River, transmission \$2885.12; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,893.99; Eframson Electric, replace street light wires \$1521.15; Bauman Electric, gazebo outlet \$173.98; US Postal Service, envelopes/postage \$734.00; wages \$4270.80;

BUILDING

ITC, telephone \$58.39; Light & Power, utilities \$556.29; Marjorie Warborg, maint. \$210.00; Estelline Community Oil, supplies \$271.84; Wards Store, supplies \$6.68; Menards, supplies \$141.91;

FIRE

Light & Power, utilities \$149.87; Estelline Community Oil, LP/fuel \$1444.07;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$158.74; Light & Power, utilities \$82.18; Office Peeps, supplies \$57.81; wages \$5596.42; Independent Audit Services, audit \$1500.00;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,999.66; SD Dept of Revenue, sales tax \$288.04;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$147.25; NW Energy, utilities \$11.52; wages \$3641.64;

STREET

Light & Power, utilities \$324.56; Estelline Community Oil, fuel/supplies \$1434.45; Duininck, street paving/patching/milling \$283,940.81; Transource, parts-pay loader \$379.94;

LANDFILL

AT& T, cell phone \$45.86; wages \$572.88; Tractor supply, fence/posts \$447.92;

SIGN

Light & Power, utilities \$29.39; AT & T, wireless \$16.97;

REFLECTION PARK

Light & Power, utilities \$6.49;

WATER

Light & Power, utilities \$541.23; Ferguson Waterworks, parts \$162.65; Hawkins, repairs \$282.15; SDARWS, dues \$500.00; DANR, operator cert. exam \$60.00; DANR, operator cert. exam \$60.00;

PARK

Marjorie Warborg, maint. \$210.00; Lowes, supplies \$74.01;

POOL

NW Energy, utilities \$686.56; Estelline Light & Power, utilities \$486.36; ITC, telephone \$42.73; Wards Store, supplies \$24.48; SD Dept of Revenue, sales tax \$51.74; Maxx Hausman, labor \$43.75; wages \$8729.49;

CAPITOL IMPROVEMENT

IMEG Engineering, fees \$7520.00

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$98.28; American Family, insurance \$347.71; SD Retirement, retirement \$1621.08; Flex One Account, cafeteria plan \$152.30; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Code Enforcement Specialists, fees \$1546.02; Petty Cash, replenish fund \$10.98.

ENCC Payables: \$71,334.86

ENCC Payroll: \$150,926.75

Mayor Zafft reported that the street and water projects are done. Trees were removed on Eastwood Drive that were in the right of way. Cleaning up areas at the landfill are continuing. The community members need to take more pride in their yards, etc. as complaints have been received. Jason Hanssen, administrator reported that ENCC had a gain of \$67,526.33 for the month of August. The current census is at 52.55 with 88% occupancy. There has been some staff turnover.

Cheryl Squires did not have a report on Estelline Area Economic Development but did go to the Healthy Hometown meeting that was held. There are about 8 members currently. They will be taking inventory in the library building. There is some painting to be done there.

Old Business:

None.

New Business:

At 6:20 PM a Variance Hearing was presented by Chase Feuerhelm, asking for a variance of the side yard requirement from 7 feet to 3 feet to permit the building of a carport. With no opposition to the variance request, motion was made by R. Miller, second was made by J. Rieckman to approve. With all voting aye, motion carried.

Fire Chief Max Gorder and Asst. Chief Jeremy Gorder showed the council one of the airpaks and masks that was purchased for the department. They again expressed their gratitude for the funds the department received from the City to purchase this equipment. The following equipment is now surplus: 8 ISI Viking Packs, 34 2216 PSI Bottles, 4 Bottle 4500 PSI Cascade system, 8 ISI Masks. Motion was made by J. Cokens, second by C. Squires to declare this equipment surplus and be donated to another fire department. With all voting aye, motion carried.

Shane Waterman with IMEG Engineering updated the council on the eastside addition preliminary housing plan. A proposal for 2022 Flood Risk Map Review & Evaluation was presented. Motion was made by J. Rieckman, second by R. Brandsrud to approve this proposal to pay an hourly rate up to \$15,000 if needed. With all voting aye, motion carried.

Building permits were presented as follows:

Chase Feuerhelm – 20'x28' enclosed steel carport with

Greg Spiering – enclose porch, deck

Rick Nicola – 28' x 48' steel storage shed (old shed to be removed)

Motion was made by R. Miller, second by R. Brandsrud to approve the building permit for Chase Feuerhelm with specification of minimum of 20 feet off the alley, and the building permit for Greg Spiering for the enclosed porch, deck. With all voting aye, motion carried. The building permit for Rick Nicola for the 28' x 48' steel storage shed was not approved at this time.

J. Hanssen presented quotes for flooring at ENCC. Motion was made by M. Gunderson, second by J. Cokens to accept the quote from Williams Carpet One in the amount of \$12,527.91. With all voting aye, motion carried.

Window replacement at ENCC was tabled until additional information can be obtained.

A quote for a freezer at ENCC was reviewed from Direct Supply in the amount of \$2844. Motion by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

Quotes for skid steer tires were presented. Motion by J. Cokens, second by M. Gunderson to approve the quote from Estelline Community Oil for 4 BK 12-16.5/F Sure Trax HD tires in the amount of \$1571.48. With all voting aye, motion carried.

ENCC Policies were presented as follows: Maintenance on call; Emergency facility information; Staffing information. Motion by J. Rieckman , second by M. Gunderson to approve. With all voting aye, motion carried.

The surplus of the lot behind Red Carpet was tabled until further information is received.

The 2nd Reading of Ordinance 2022-01 Rezoning was presented as follows:

Ordinance 2022-01

AN ORDINANCE AMENDING SECTION 1.03.01 [OFFICIAL ZONING MAP] OF ORDINANCE 2005-01, THE OFFICIAL ZONING ORDINANCE OF THE CITY OF ESTELLINE, SOUTH DAKOTA, AS AMENDED

Be it ordained by the City Council of the City of Estelline, South Dakota:

That Section 1.03.01 adopted by Ordinance 2005-01, April 4, 2005, as amended, of the Zoning Ordinance of the City of Estelline be amended to classify the below legally described property as “R2” Residential District:

Original Plat, Lots 16 & 17, Block 4, City of Estelline, Hamlin County, South Dakota.

Passed and effective upon adoption this 7th day of September, 2022.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer

First Reading: 8-3-2022

Second Reading: 9-7-2022

Effective: 9-7-2022

Motion by R. Miller , second by J. Cokens to approve. With all voting aye, motion carried.

The 1st Reading of Ordinance 2022-02 – Supplemental Appropriation Ordinance was held. The second reading will be October 5, 2022 at the City Office in Estelline, SD.

The 1st Reading of Ordinance 2022-03 – 2023 Annual Appropriation Ordinance was held. The second reading will be October 5, 2022 at the City Office in Estelline, SD.

A motion was made by J. Rieckman, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 7:52 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 8:13 PM.

Motion by J. Rieckman, second by R. Brandsrud to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Nancy Effling, RN/Asst. DON \$38.98

Lily Ruhd, Hskp/Ldry \$15.25

Stephanie Hruska, CNA \$18.42

Change in Status:

Temp CNA to PRN CNA

Kathryn Wegner \$15.34

Makenzie Hendricks \$16.40

Alexis Vomacka \$15.34

Halle Romaker \$16.40

Cynthia Jacobo \$16.40

Colton Luckhurst, Diet Aide to Cook \$15.64

New Hires:

Emily Collins, CNA \$16.40

STEP REVIEW – 6 Month

Norma Cervantes, Hskp. \$15.25

CITY

Zebulion Gilbertson, Maint. \$22.69

With there being no further business, motion to adjourn at 8:14 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer